



## **DELL QUAY SAILING CLUB**

Dell Quay, Chichester, West Sussex, PO20 7EE. Tel: 01243 785080

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27 April 2015

DQSC Reference: DQSC/01/04/04/01 H and S

### **DELL QUAY SAILING CLUB LTD HEALTH AND SAFETY STATEMENT**

This section details the arrangements for the effective management of health and safety.

A copy of Dell Quay Sailing Club Ltd current general statement of health and safety policy can be found in Part 1. This sets out our commitment to provide and maintain safe working conditions for our employees and others who may be affected by our activities.

Dell Quay Sailing Club Ltd General Committee will ensure that the objectives of this statement are communicated to our members and employees, initially through our induction training and our Health and Safety Section of the Operations Manual. We will also monitor progress towards these objectives at senior management level and we will review them annually in consultation with our members and other interested parties.

The policy is supported by our health and safety management system which details our arrangements for the effective management of our significant risks and exposures. This includes detailed policies and procedures, our process for assessing risk, and our arrangements for emergencies, fire and first aid etc.

We recognise that realistically, we can never eliminate risk completely without terminating our activities. Nevertheless, we will strive to identify and deal with safety hazards in an appropriate way in order to constrain the risks they pose to a level that is justifiable, tolerable and as low as reasonably possible.

To meet the objectives of our health and safety policy we have established and implemented clear responsibilities for health and safety; see the diagram of the organisation H & S structure in Part 2.

We are aware that the Flag Officers within the company are individually and collectively responsible for health and safety. Therefore, specific responsibility for health and safety has been assigned to The Commodore (see Part 3). We have appointed the Christopher Sprules as the person with overall responsibility for health and safety.

The person with responsibility for Health and Safety is supported by Mark Morane who is responsible for managing health and safety matters on a day to day basis; Mark Morane may also be assisted by local Managers as delegated. The Commodore will manage our health and safety programme, ensuring that all the essential elements of the system are implemented, monitored and reviewed. However, we are aware that we can only meet our objectives through the efforts of our members; therefore, we have established clear lines of communication and encourage our members to cooperate with us in achieving our objectives. We have established a clear policy on consultation.



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We recognise that the key to successful health and safety management is to ensure each member and member is competent to carry out their responsibilities. To this end we have developed and implemented a training policy which clearly defines who is responsible for training and identifies what training each individual needs, based on the results of our risk assessments. Each individual's training requirements are identified in a training matrix, and this is supported by general responsibilities contained in the Health and Safety Section of the Operations Manual and individual work instructions for specific tasks and processes.

C. Sprules  
Commodore  
Dell Quay Sailing Club Ltd