

Risk assessment template – Cruiser activities during Covid-19 (No rallies organised)

Company name: DQSC

Assessment carried out by: Cruiser Committee

Date of next review:

Date assessment was carried out:

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
General use of club buildings	Cruiser members through surface transmission of Covid-19	<p>Repeated reminders re social distancing and mask wearing through eNews and website, signage in club as well as dinghy park.</p> <p>Additional cleaning materials and hand sanitiser present at all entrances to Club buildings and in toilets.</p>	<p>Cruiser members advised to wear masks in all club buildings and to clean hands before and after using club keypad, black shed keys and padlock, red brick building keypad and potable water taps.</p> <p>Outboard flush out tank should be wiped down if any surface is touched.</p>	<p>Members using the club buildings to gain access to inflatable tenders, pulling dinghies or other equipment or facility needed for cruiser activities.</p> <p>Latest advice to be published be on website and in Cruiser eNews JN .</p>	After CC meeting has approved the RA at meeting on 13/8/20 or after GC has signed it off at their next meeting.	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<p>Pontoon/balcony overcrowded, unable to maintain SD</p>	<p>Risk of airborne transmission between cruiser members and other members</p>	<p>Members asked to only use the pontoon/balcony as strictly necessary for taking part in or practicing water-sports.</p> <p>Notification of Victoria racing times displayed on website and on the clubroom door.</p>	<p>If the club pontoon is crowded and social distancing not possible, launching and recovery of inflatable dinghies should be via the Harbour Masters pontoon or the hard.</p> <p>Restricted access to the main Clubroom and pontoon limited to Victoria racers for period of their races. Cruiser members to make alternative tender launching and recovery arrangements.</p> <p>Access to the club pulling dinghies will need to be fitted in around the Victoria racing.</p>	<p>Notification via website and Cruiser eNews JN</p>	<p>Once RA is approved by CC (13/8/20) and signed off by GC at their next meeting.</p>	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<p>Use of Clubroom and outbuildings impacts on ability to SD and increases touch points on door handles etc.</p>	<p>Risk of airborne transmission between cruiser members and others via touch transmission on surfaces</p>	<p>Clubroom currently not open for use. Hand sanitiser, antiviral sprays and paper towels available in all buildings for cruiser members to clean any surfaces before and after contact.</p>	<p>Cruiser members are encouraged to bring their own antiviral wipes to use on oars, outboards and trolleys.</p>	<p>Recommendations to go out to cruiser members via website and Cruiser eNews JN</p>	<p>After RA signed off by GC or earlier after CC meeting on 13/8/20</p>	
<p>Face to face meeting with other Club members during Victoria racing.</p>	<p>Risk of airborne transmission between Victoria racers and other members</p>	<p>Balcony/ pontoon restricted to Victoria racers for period of their races.</p>	<p>Tape on floor of Clubroom to show access route to pump switch, sign indicating no crossing of the tape while Victorias in the Clubroom.</p> <p>One way system will be used, entering by main doors leaving by back gate</p>	<p>Notify cruiser members of movement restrictions during Victoria racing and of one-way systems in operation. Arrows are on the notice boards, tapes are on the floor and signs displayed.</p> <p>JN via website and Cruiser eNews.</p>	<p>After RA signed off by GC or earlier after CC meeting on 13/8/20</p>	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
			One-way system for the use of the toilets in via the main door and out via the lounge to the main clubroom.			
Face to face meeting of club members on the pontoon	Cruiser members and other club members	See risk statements above	Advice to cruiser members to avoid passing on the pontoon. If it cannot be avoided (e.g. when mooring up or accessing to club pulling dinghies or moored cruiser) then turn away from face to face, maximise use of the width of the pontoon and pass quickly.	JN via website and Cruiser eNews.	After RA signed off by GC or earlier after CC meeting on 13/8/20	
Use of Club equipment available to Cruiser members.	Cruiser members via surface contamination	Any contact surfaces on all equipment available to the Cruisers and the gunwales, rowlocks, seats and oars of the pulling dinghies to be	Remind Cruiser members of the need to sanitise surfaces including any equipment they may have used before and after use.	JN - via website and Cruiser eNews.	After RA signed off by GC or earlier after CC meeting on 13/8/20	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		wiped down with sanitiser before and after use.	Hand wash once aboard their cruisers and surface wipe down highly recommended.			
Requirement for Track and Trace	Any member attending the clubhouse	Members attending the Club are to record their presence using either the QR reader or the sign in/out sheet inside the club	Publish protocol to cruiser members.	JN via website and Cruiser eNews.	In action now.	
Decontamination	The owner of the vessel from water contamination (possible output from sewage treatment works or from discharge from vessels using the harbour)	Owners to wash their tenders, oars and engines to remove salt water or other contaminants before storage in the black shed.	Cruiser owners to take all the usual precautions associated with handling of mooring lines. Consider wearing gloves and wash hands with soap and water. Provide hand sanitiser.	Owners	Ongoing	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

Published by the Health and Safety Executive 10/19